FOLIO Product Council Agenda

March 2, 2017

Meeting Time: 9:30am-11:00am EST
Meeting Number: 192 946 509
Call in Number: 415-655-0001
Meeting URL: OLE WebEx
PC Folio Wiki: https://wiki.folio.org/display/PC/Product+Council

1) This week’s notetaker: Sharon
2) Information Sharing (general announcements, close communication circles
   a) Steering Committee/Managing Director
      i) Steering committee met on Tuesday strategy for IP
      ii) Technical Review Team meeting today and have been underway by
          getting responses from Index Data and reviewing the responses to their
          question, looking at standing up some code
   b) Holly/Developers
      i) Still only two applicants--one has potential
      ii) Gearing up to advertise positions now
      iii) Code4Lib is March 6-9--has potential to draw more candidates
      iv) Sprint 9 ends Friday--will have new work to show PC at next week’s
          meeting
   c) SIG liaisons
      i) Metadata Mgmt - no meeting last week
      ii) Internationalization - Met twice and are reviewing FOLIO V1 release
          document; talking about right to left languages; need members with
          subject collections interest; Jesse K. volunteered and others will ask
          librarians at their institutions
          (1) Think about inviting and collaborate with other SIG member
              experts on other groups- make calls for functional experts on other
              SIGs
          (2) Reach out to colleague experts at other institutions-
      iii) Resource Access- Team met with Filip to go over workflow engine ideas
          and use cases. Filip went through some user stories that require cross
          module functionality such as creating records to charge out equipment
          and other items and temporary locations for exhibit, reserve, etc. Andrea
          is having the team enter their functional needs and use cases for proxies,
          bursar transfers, document delivery, scanning, paging, campus delivery.
          The SIG is going to add another meeting to discuss details of functional
          needs.
iv) Resource Mgmt
   (1) Reminder to those attending ER&L conference: RSVP for FOLIO Open House. Planning for open house is ongoing. Discussions with Filip regarding sketches is ongoing.

v) User Mgmt - did not meet this week

d) EBSCO
   i) Development update - In the current sprint:
      (1) Goal - Refining user management and Scaffolding for items and circulation along with Continuous Integration/Continuous Deployment and creating a cleaner separation for business logic
         (a) Patron Groups
         (b) Permission sets
         (c) The ability to assign user permissions
         (d) Create and edit item records
         (e) Select patron, item and check out
         (f) When mapping back to the roadmap - circulation, rights management, user management, resource management have all started.

   e) Index Data Code4Lib running a FOLIO tutorial and second half hackathon working on a FOLIO related project 15 people have registered; ELAG accepted this tutorial/workshop idea for this conference in June.

   f) FORUM facilitators- Recording for this week’s FOLIO Forum: FOLIO in the UK presented by Diane Bruxvoort; Next Forum will be on March 15 11:00 am the FOLIO Roadmap Update presented by Harry and Kurt Nordstrom (Index Data).

3) When will new SIGs be announced?
   a) Question from Holly--Cornell folks interested in starting Reporting SIG
      i) Peter working on Privacy SIG and Harry on Consortia SIG (see below) need to work on Reporting SIG next, assistance will be welcomed

   b) Per our last meeting, Holly has asked Chris Manly for updated SIG descriptions for system admin and management.

4) V1 Document Discussion (Harry)
   a) Status update - 5 tabs in a good state for now and Internationalization has started. Working on starting others (Privacy, Consortia, Reporting and more). Thoughts about the process so far?
      i) Was it useful to review with the PC prior to reviewing with the SIGS?
         (1) SIGs review functionality first and then bring to PC
      ii) Is it better to review with the SIGs only and possibly report back after?
      iii) Any other thoughts or suggestions?
         (1) SIG concerns about how designs and review of V1 are coming together; important to look at bigger picture as well as functionality of V1 and use this as a framework; communication and ensure SIGs are working on the right priorities- are SIGs getting behind
on work, are we working on the right functionality area? As
development happens questions will go back to the SIGs

(2) Close communication cycle- SIG conveners explain to PC what
decisions were made and report on what happened at the sprint
meetings; Possible solution provide high level status update on
sprints and functionality

(3) From Resource Management and Metadata management, Marc
Johnson’s work– how does this work inform the roadmap; working
on the architecture currently and then come back to SIGs

iv) Thoughts on status updates- currently working on the platform so
developers can start to use the platform for their functionality
development; in the future PC will need to see sprint development status

b) Questions surfaced during last week’s discussion

i) Questions (from Kristin M.): How does the work of Marc Johnson’s (K-Int
developer working on FOLIO) Scope and Domain Model for knowledge
base and metadata fit into work of V1 -- will come back to the SIGs

(1) Marc Johnson Kabalog March 29th FOLIO Forum will be
announced shortly

ii) How does the work of the SIGs fit into the work of the V1 priorities?
Should we be targeting specific items on the list?

iii) How do SIG conveners know whether the work of their SIG is on track?
What internal deadlines or short-term goals should the SIGs have? Right
now they don’t have a lot of direction. What kind of input should they
provide? When it’s time for detailed coding, what role will the SIGs have?

(1) No reports of SIGs working on different priorities or not working on
specific functionality needed for the developers

iv) Should we invite Nassib Nassar to PC since he’s more deeply involved in
the development? Or Charlotte Whitt?

v) FOLIO Forum on March 15 - Roadmap update with Harry which might
help the SIGs know what their next steps are

vi) Should we Invite the SIG conveners to the next PC Roadmap discussion?

(1) Yes invite conveners to the next PC roadmap discussion

c) Next steps: Building a development plan and thoughts on how to review with the
PC

i) Kate and Jacob will meet with Harry to look at V1 for resources and time
for development and draft will be reviewed with PC and SIGs-- help with
planning work for the SIGs

d) Consortia SIG - description, PC feedback needed on draft-

i) Consortia SIG is a starting point and will need expertise of all the other
SIGs- cross module functionality

ii) SIG could consider different consortial models and user stories for these
models ie. cooperative acquisitions, centralized acquisitions, ILL shared
functions based on union catalog
(1) Harry has collected information and created 4 different models with questions? Do we need 4 models and why do libraries have these models? Should a SIG answer these questions..interview consortia libraries (list libraries)- look at Cornell and Columbia’s work on 2CUL

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