Standard Bug Write-Up Format

To ensure bugs filed are understandable and testable, please use the following format.

**Overview:** Optional high-level description of problem

**Steps to Reproduce:**
1. Log into some FOLIO environment as User X
2. Click this
3. Select that
4. etc.

**Expected Results:** What I expected to see happen

**Actual Results:** What actually happened

**Additional Information:**
- I copy and paste the complete URL into the description. This makes it much easier for the folks who replicate, triage, analyze and fix the issue.
- Optional: I take a screenshot that shows the issue (should contain the URL unless pasted into the issue description). It may help to mark the issue in the screenshot.
- Anything else I noticed or tested that might be relevant to this issue

**Interested Parties:** Notify relevant people of this bug by @-mentioning them (type @ then search for their name).

Preformatted template for pasting into Jira

```
*Overview:*

*Steps to Reproduce:*

# Log into some FOLIO environment as User X
# Click this

*Expected Results:*

*Actual Results:*

*Additional Information:*

URL:

*Interested parties:*
```