

# On-Boarding Steps



## Meeting Information

Meeting Time: [Tuesdays at 11:00 AM US Eastern Time](#) | [download meeting .ics file](#)

Meeting Zoom: [zoom.us/j/244921097](https://zoom.us/j/244921097)

Meeting Recordings: [OLF\\_Shared > FOLIO > FOLIO\\_Implementation\\_Group > Recordings](#)

Google Drive: [OLF\\_Shared > FOLIO > FOLIO\\_Implementation\\_Group](#)

Slack Channel: [#folio-implementers](#)

e-list: [folio-imps@ole-lists.openlibraryfoundation.org](mailto:folio-imps@ole-lists.openlibraryfoundation.org)

The following **collaboration tools** are the most important when engaging in the FOLIO project:

- FOLIO **Slack** channels for real-time chat are available at [folio-project.slack.com](https://folio-project.slack.com). Request to join the FOLIO Slack channels [here](#). Use Slack as your primary means of communicating with other FOLIO implementers via the **#folio-implementers** Slack channel. (Check out the other Slack channels to see if there are others of interest to you.)
- FOLIO uses **JIRA** at [issues.folio.org](https://issues.folio.org) for tracking FOLIO tasks and bugs. The account you set up in JIRA is the same account you will use to edit **Confluence** (our wiki, which you are using right now).
- Sign up for the **folio-imps** e-list at [ole-lists.openlibraryfoundation.org](https://ole-lists.openlibraryfoundation.org). (If your library is part of the OLE partnership, you should also sign up for **ole** e-list, where overall project news, status reports, FOLIO release info, etc. is shared. There may also be other e-lists of interest to you.)
- Email your **Google account name** to [Anne.Highsmith](mailto:Anne.Highsmith) and she will arrange for you to have access to the Open Library Foundation Google Drive named **OLF\_Shared**.