

2020-5-21 Resource Access Meeting Notes

Date

21 May 2020

Attendees

- Andrea Loigman
- Anya Arnold
- Darcy Branchini
- Erin Nettifee
- Joanne Leary
- David Bottorff
- Andy Horbal
- Brian Arrigo
- Kelly Drake
- Cheryl Malmborg
- Mark Canney
- Sharon Wiles-Young
- Laurence Mini
- Mark Arnold
- Mary E Yokubaitis
- Sharon Wiles-Young
- Cynthia Lange
- Kimie Kester
- Emma Boettcher
- Holly Mistlebauer
- Donna Minor
- Joshua Lambert
- Brooks Travis
- Thomas Paige

Discussion Items

Time	Item	Who	Description	Goals
2min	Housekeeping			Notetaker - Mark Canney
	Notices	Darcy Branchini Holly Mistlebauer Brian Arrigo Brooks Travis		
	Announcement			Next meeting will be a normal RA meeting

Topics we like to take to the Monday Meeting

Notes

Documents shared in chat:

From Darcy Branchini to Everyone: 11:15 AM

<https://docs.google.com/document/d/1oMN1Jv18auepK8cuobnuYCiAENMr67JDnQQ0a9txpTc/edit>

From Kelly Drake to Everyone: 11:16 AM

<https://wiki.folio.org/pages/viewpage.action?pageId=36575353>

From Holly Mistlebauer to Everyone: 11:20 AM

https://docs.google.com/spreadsheets/d/1mKU0MugkS2JND5ldYhC_xsTAs5YCM7399waG6rECgNM/edit?usp=sharing

Discussion:

Holly shared spreadsheet showing different types of fee/fine charges. Some f/f charges are Manual and others Automated. Spreadsheet shows where Settings live for each f/f type.

In FOLIO > Settings > Users > Manual charges > there is a table to be created with f/f types. Darcy shared, on the same table, Charge Notice and Action Notices. Then she demonstrated a f/f notice for locker fee. Reach out to Darcy on Slack with any questions.

Anya discussed issues MSU and Simmons are having with Notices: newly created users getting just realtime notices; imported users not getting any notices. Hope to have this blocker resolved soon.

Next Thursday (5/28) will be a normal SIG meeting (no meeting on Monday, 5/25).

- Permissions for Circulation set up (Covered 2/20)
- Patron Groups (Covered 2/20)
- Locations (Covered 2/20)
- Loan Types (Covered 3/2)
- Material types (Covered 3/2)
- Overdue Fine Policies (Covered 3/2)
- Lost item fee policies (Covered 3/2)
- Request Policies (Covered 3/2)
- Request cancellation reasons (Covered 3/2)
- Patron notice policies (Covered 3/2)
- Patron notice templates (Covered 3/2)
- Fixed due date schedules (Covered 3/5)
- Staff slips (Covered on 3/5)
- Loan policies (Covered on 4/16)
- Circulation editor (Covered on 4/23)
- Process of putting it all together (Covered 4/30)
- Notices (Darcy demoed on 5/14/2020)
- Notices with FeeFines (5/21)