

Cornell FOLIO Usability Testing - Metadata Management (Holdings)

- In Inventory, under the Instance search, search for the title City Dog. Open the instance record.
- Find and open the holdings record. Change the "Temporary location" to "Vet." Then save it.
- Find and open the item record. Add a note (any type) in the Item record about the location change. Then save it.
- In Inventory, under the Instance search, search for the title Cat news. Open the Instance record.
- Edit the Instance record to add a "local statistical code" - Local: UT. (User Testing 2020). Then save it.
- Add a new Holdings record with the LC call number from the Instance record and the location "Vet." Then save it.
- Add an Item record with the following information:
 - Barcode = 9999[user #], Material type = book, Permanent loan type =Circulating, Add a staff only note with a message for us